

In the Loop

[Web](#)

The Surrey White Rock Literacy Task Group helps you stay in the loop on literacy news, events, and resources. Please share with your colleagues and networks.

We are open to partnerships and collaborations on literacy and learning. Contact us with your ideas.

PROGRAMS AND EVENTS

- Free *Introduction to Family Literacy* training is on May 7, 14, 21, 28 at the Surrey Schools District Education Centre. This series of 4 workshops (12 hours professional development) is suitable for early childhood educators, family resource staff, literacy program staff, and other front line workers serving families with young children. Poster attached. [Register here.](#)
- KPU is offering the [Introduction to Professional Communication for Internationally Educated Nurses](#) course (tuition-free for eligible participants) on the Surrey campus from September 3 to December 5, 2024. Information sessions on [Thursday, April 11](#) and on [Friday, May 10](#). Info/registration forms: PCIEN@kpu.ca, 604-599-2321
- [Erase](#) (expect respect and a safe education) offers [training for professionals and families](#). Upcoming sessions for families and caregivers on navigating the digital world are on April 10 and 16.
- [National Volunteer Week](#), April 14 – 20, 2024, *Every Moment Matters*. Thank you to all volunteers who contribute to our communities.
- [Newcomer Community Hub](#), Saturday, April 20 2024, 3:00 –4:00 pm, Surrey Libraries, Cloverdale Branch.

RESOURCES/PRO-D/NEWS

- [ALA kicks off National Library Week with annual list of Top 10 Most Challenged Books and the State of America's Libraries Report.](#)
- [How teens benefit from being able to read 'disturbing' books that some want to ban.](#)
- Free [Outdoor Learning Virtual Workshops](#).
- READ and the Surrey White Rock Literacy Task Group are seeking an experienced Curriculum Developer to create and develop a Classroom Etiquette Curriculum for pre-literacy/literacy students. See attached contract posting.
- READ is hiring a part-time Family Literacy Coordinator (see attached job posting).

LITERACY PUNS THAT ECLIPSE ALL OTHERS

Why does a moon rock taste better than an Earth rock?
It's a little meteor.

Boy: Dad, can you tell me what an eclipse is?
Dad: No sun.

Why didn't the sun go to college?
Because it already had a million degrees.

Source: [BuzzFeed News](#)

Introduction to Family Literacy Workshop



When

4 sessions:
May 7, 14, 21, 28
3:30-6:30pm

Where

14033 92nd Ave, Surrey
Surrey School District Education Centre

Who

- Early childhood educators,
 - family resource staff,
 - settlement workers,
 - StrongStart educators,
 - literacy program staff,
- and other front line workers serving families who have young children.

Registration

Register using this link:

[https://iflw2024.
eventbrite.com](https://iflw2024.eventbrite.com)

Contact: Shanti Ang 778.242.7323

Cost

This course is FREE,
limited to 25 seats.

Presented by:



Surrey White Rock
Literacy Task Group

Our program is supported by
Rotary Club of White Rock.



JOB POSTING/PROJECT POSTING

Position: Curriculum Developer on Classroom Etiquette for Pre-Literacy/Literacy Newcomers

Location: Surrey & White Rock

Term: contract, ~6 months, ~20 hours/month

Rate: \$30-35/hour based on qualification and experience

Project Start Date: April 2024

Position Summary

We are seeking an experienced Curriculum Developer to create and develop a Classroom Etiquette Curriculum consisting of one-hour lesson plans plus related teaching materials. The lesson plans will cover multiple topics that will help pre-literacy/literacy students effectively participate in LINC (Language Instruction to Newcomers to Canada) classes in a Canadian context.

The curriculum developer will create and deliver one workshop to

- a) train teachers on managing expectations in a prelit/lit classrooms and
- b) introduce the Classroom Etiquette Curriculum.

The workshop will be offered to coordinators/teachers/managers in language programs in Surrey and White Rock.

Reports To

- The Curriculum Developer reports to the Surrey White Rock Literacy Task Group through the Literacy Outreach Coordinator (LOC).

Responsibilities and Duties

- Recommend suitable topics, content and number of lesson plans required to adequately address the project requirements.
- Submit a proposed content outline to the LOC for approval before developing the curriculum.
- Develop lesson plans and materials (including slide presentations, handouts, activity sheets, as required) related to classroom etiquette, social etiquette, study skills, and pre-literacy skills (such as using classroom materials, holding pens, forming letters, print direction, etc.). Note: The lesson plans (we anticipate a minimum of 5) should be designed so they can be delivered individually or in conjunction with each other.

- Develop a two-hour workshop that will provide an overview of the curriculum and train LINC teachers on how to work with low level newcomers. Topics may include understanding the limitations and characteristics of low level learners, managing teacher and student expectations, patience, etc.
- Deliver the training workshop.
- Provide an electronic copy of printable lesson plans and materials to the LOC. Note: All materials created by the curriculum developer will remain the property of READ Surrey/White Rock Society.

Qualifications

Experience in developing curriculum and/or English language lesson plans for LINC. Experience working with pre-literacy and lower level, with Canadian Language Benchmarks and task-based learning is an asset.

Skills and Abilities

- Strong skills in facilitating and training adults in group sessions.
- Extensive understanding of the needs of pre-literacy adult learners.
- Understanding of differing cultural, linguistic, and other backgrounds.
- Demonstrated ability to manage time and resources effectively, ability to work independently.
- Demonstrated ability to use office computer programs including word processing, spreadsheets, and slide presentations and produce clear, engaging presentations, handouts and other materials.

Work Environment

The Curriculum Developer will supply their own office, equipment and software to complete the work.

The training workshop will be delivered in person in Surrey or White Rock.

The Curriculum Developer will have the freedom to schedule their own hours as long as the project needs are met within project timelines.

How to Apply

Send resume and cover letter in one pdf file to : readswrs@gmail.com with subject line: **“Curriculum Developer - [your first and last name]”**

Closing date: April 15, 2024, or until position is filled

We thank all applicants, however, only those selected for an interview will be contacted.



JOB POSTING

Position: Family Literacy Coordinator

Location: Surrey & White Rock

Term: hourly part-time, approximately 17 hours/month (varies)

Rate: \$28-\$30/hour based on qualification and experience

Start Date (flexible): May 1, 2024

Position Summary

READ is a non-profit organization that raises awareness of literacy challenges and helps people of all ages improve their literacy skills. Family Literacy is about adults and children learning together. Our Family Literacy program supports intergenerational literacy for children, parents, families, and front-line literacy workers.

We are seeking a Family Literacy Coordinator who will be responsible for READ's Family Literacy programs in the 2024-2025 year. Our Family Literacy initiatives include Read With Kids (RWK), StoryWalks®, Book Buddies, and Introduction to Family Literacy Workshop (IFLW).

The RWK initiative consists of 1 hour presentations that promote literacy and show parents and caregivers how to encourage children (0-18) to read. The StoryWalks® initiative consists of making and managing lendable StoryWalks® kits and leading a project to establish a permanent StoryWalk®. Book Buddies is a one-to-one afterschool reading program. The IFLW is a training workshop for front line literacy workers that teaches them how to embed literacy in their programs.

The Family Literacy Coordinator is responsible for ensuring these programs are planned, promoted, managed and delivered throughout Surrey and White Rock. The Family Literacy Coordinator will work with other staff to engage in outreach and public events. Some of the initiatives are delivered in collaboration with community partners and require oversight, while other initiatives require more hands-on involvement.

If you like variety and fun, this is the position for you. This an interesting and challenging position with a variety of tasks to exercise your skills. We are looking for a creative, self-starter who can keep a smile on their face while managing multiple responsibilities.

Reports To

- The Family Literacy Coordinator reports to the READ Surrey/White Rock Society, Literacy Outreach Coordinator.

Responsibilities and Duties

- Promote, schedule, and deliver 6 RWK workshops with service providers.
- Buy / prepare all RWK materials including books, bookmarks, and handouts.
- Buy materials and build approximately 3 StoryWalks® kits following current design.
- Promote and manage the lending of StoryWalks® kits to service providers.
- Investigate and facilitate the installation of a permanent StoryWalk®
- Provide support and coordination of Book Buddies program.
- Provide support and coordination of IFLW.
- Promote family literacy, engage in outreach and participate at public events
- Keep records and document statistics.
- Track all spending and overall budget.
- Report on work regularly.

Qualifications

Completion of a certificate or diploma in education/literacy, office administration, business or related discipline supplemented by a minimum of one (1) year of related experience preferably in a related social service field, **OR** an equivalent combination of education, training and experience acceptable to the contract holder.

Skills and Abilities:

- Creative and friendly.
- Strong skills in coordinating and facilitating group sessions.
- Strong project planning, development, and coordination skills.
- Demonstrated ability to deal effectively and courteously with clientele, including those who are from differing cultural, linguistic, and other backgrounds.
- Demonstrated ability to manage time and resources effectively, ability to work independently.
- Able to use office computer programs including word processing, spreadsheets, and slide presentations.
- Possession of, and the ability to maintain, a clear provincial vulnerable sector criminal record check.
- Experience with online project delivery including Zoom, Microsoft Teams, or other approved platforms.
- Ability to lift and carry up to 30 pounds.
- Experience with building or crafting is an asset.

Work Environment

This position is based in Surrey/White Rock with travel required through the Surrey/White Rock area.

Most work will be done during regular working hours. Some evening and weekend appointments may be necessary. The Family Literacy coordinator will have the freedom to schedule their own hours as long as the program needs are met.

Other

- The successful candidate will supply their own office, phone, telecommunications.
- A valid driver's license and a vehicle that can accommodate boxes of books is required.
- Preference given to applicants who live in / are familiar with the Surrey/White Rock area.

How to Apply

Send resume and cover letter in one pdf file to : readswrs@gmail.com with subject line: **"Family Literacy Coordinator - [your first and last name]"**

Closing date: April 15 until position is filled

We thank all applicants, however, only those selected for an interview will be contacted.